



# BITT POLYTECHNIC

Getlatu, Ranchi- 835217

BITT-P/Notice/2022-23/10375

Date: 03-06-22

## NOTICE

### **Subject: Formation of disciplinary committee on various unacceptable instances by students**

This is to inform that after reviewing several instances and taking serious note of incidents in the last few months in which the students damaged a huge amount of institute's property (flex/mirror/commode/tiles/chairs, etc.)/violated the code of student conduct, the college is forced to take disciplinary actions against the students who have to be culpable. As a result, such consequential events triggered us to form a disciplinary committee which will investigate all the instances. It was also brought to the attention of the college management that during the fresher's party, students were involved in a scuffle/verbal fight both inside and outside the institute. With a view to pursue the prevalence of a healthy environment by regulating discipline among the students in the campus, the committee will work under the chairmanship of the additional group director as follows:

SL.NO.	NAME	DESIGNATION	D.C. POSITION
1	Mr. Binay Kumar Singh	AGD (BITTP)	Chairman
2	Mr. Anant Kumar Kushawaha	Principal, I/C (BITTP)	Advisor
3	Mr. Amit Kumar Singh	Registrar, (BITT GOI)	Advisor
4	Mr. Krishna Kumar Mahli	HOD, (ME)	Member
5	Mr. Alok Kumar Singh	In-charge (EE)	Member
6	Mr. Rahul Kumar	HOD (CSE)	Member

Institute has already discussed the rules and regulations as given below:

1. Every student must carry his/her identity card which should be produced when demanded.
2. It is mandatory for the students to attend the classes, sessions, prayers, co-curricular activities etc. on all working days from starting to end of the terms/semester. Attendance to the College functions like College assembly, seminars, group discussions, Industrial visits, Viva Voce, etc. is obligatory to all students.
3. Absence due to illness or unavoidable circumstances shall be considered only if application is supported with medical certificate in case of illness and/ or leave application form from the parent is submitted to the Head of the Institute.
4. Students are expected to behave in responsible manner and abstain from chatting among themselves while the class is in progress.
5. Students are expected to be polite individually or in groups and show respect to the faculty /staff of the institute as The College has developed the tradition of a homely informal atmosphere of freedom with responsibility, treating one another with love and respect.
6. Any indiscipline or misbehavior in class or in Institute campus or in bus or even at the outside of the campus would warrant disciplinary action against the student. Irregular attendance, indifference in regard to class work and examination, discourtesy towards teachers, insubordination, obscenity in word and act, willful damage to College property, anti-social activities, etc are liable for disciplinary action which includes expulsion from the College.
7. Any action of any individual, group or a wing, which amounts to interference in the regular administration of the Institute, is prohibited. Disciplinary actions will be initiated against such students(s).
8. Causing of disfiguration or damage to the property of institute or students or staffs is strictly prohibited.
9. No student shall indulge in any activity that might be illegal or may lead to disorderliness.
10. No student shall be in possession of liquor, drugs or any intoxicating materials, nor would consume such things in Institute campus or in bus or even at the outside of the campus.
11. Smoking / chewing pan or tobacco or gutka is strictly prohibited.
12. Indecent behavior in any form will not be tolerated.
13. Use of mobile phone in strictly prohibited in classrooms, Labs, Library, corridors, or inside the blocks.

14. Activities like video shooting, photography, playing musical instruments and listening to radio, tape recorder, etc. are prohibited on the Campus except with the permission of the Head of the Institute.
15. The students are expected to be in the class rooms/ Laboratory or any place of study on time prior to the commencement of the study.
16. Use of helmets is compulsory for everyone who rides a two wheeler to and from the campus.
17. Students should follow the Institute dress code when they come to the Institute.
18. Any kind of ragging in the class, campus or in the bus or even outside the campus is strictly prohibited.
19. Disobeying any instructions of any kind issued by the Head of the Institute or Head of the Department (HoD) or other Department Heads will be considered as in disciplinary action on the part of the student.
20. The items which are not covered above and which the Head of the Institute considers as in disciplinary action will be dealt with under these rules.
21. There is nothing that can substitute for self-discipline and a serious devotion to duty, a spirit of respect and love for all that is good, noble, and beautiful in life. The College expects students to keep their vision high and solicit the cooperation of the parents to minimize the necessity of enforcing rules and regulations.
22. Loitering and wasting time on the College campus and canteen causes indiscipline on the College campus and that must be avoided.
23. Students are requested to maintain the highest standard of behavior and discipline both inside and outside the College and expected to treat the College as its own and to cooperate in its efficient and smooth running.
24. Students are required to improve and maintain consistency in their performance in the University / College examinations in order to get promotions to the subsequent Semester.
25. They shall strictly observe the disciplinary rules framed by the College. Violation of which will be dealt with by the Principal in the manner she/he considers fit and her/his decision will be final.
26. No student shall enter the class or leave the class without the permission of the lecturer.
27. Without the permission of the Principal students shall not organize any activities or associate with any outside group concerned with the College.
28. No meeting shall be convened, no outside person shall be invited, no publication shall be issued and no canvassing and mobilizing of the students for any particular purpose shall be made without the permission of the Principal.
29. The Principal shall have the power to expel any student from the College if the student is guilty of serious misconduct or student's presence in the College is injurious to the order and discipline.
30. Latecomers can enter the class only if permitted by the lecturer. They may be marked present by him/her at the end of an hour only if there is sufficient reason for being late. During class hours the permission of the lecturer is needed to move from one seat to another or to leave the room.
31. Books, Magazines, Newspapers, Pagers, etc not approved by the Principal are not allowed to be brought to the College. The use of Mobile phones is strictly banned inside the campus.
32. Any other regulation(s) may be added or aforesaid regulations may be modified through notification henceforth.

The constituted committee will submit its report within 15 days and on the recommendation report of the committee, the strict action(s) may be initiated against the miscreants as per the provision of the disciplinary committee in accordance with AICTE/JUT norms. The committee may also inflict the penalties commensurate with the act of misdemeanor (guilt) by the concerned students.

The Students are advised to avoid any behavior that would bring the institute into disrepute and jeopardize their careers and henceforth try to maintain the discipline and decorum of institutes' rules & regulations and students' code of conduct.

  
Principal  
BITT Polytechnic  
Gejlatu, Ranchi

**Principal**  
**BITT Polytechnic**

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3. Assistant Registrar
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5. Controller of Examinations
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